



WINCANTON TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 12th OCTOBER 2020
ONLINE & LIVE STREAMED ON YOUTUBE

MEMBERS OF THE PUBLIC: 3

MEMBERS OF THE LOCAL PRESS: None.

PROPER OFFICER IN ATTENDANCE: Richard Tyzack Locum Clerk.

MEMBERS PRESENT:

Councillors Shelbourn-Barrow (Chairman), Tudgay (Deputy Chairman), Power, Ralph, Vagg, Thomas, Smith, Walters and Greening.

Pam Williams South Somerset District Council and South Somerset District Councillor Colbert.

The Chair opened the meeting with a welcome. She reminded members about public participation and read the standing orders 3E and 3H. The Chairman stressed that it is for a period of 3 minutes for each member of the public to speak. Questions are addressed to the Council and not individual councillors. You must not verbally abuse, bully, or harass a member of council.

PUBLIC PARTICIPATION

Three members of the public attended for Public Participation. Chairman noted Mr Ellard, Ms Old and Ms Carter comments.

0119 APOLOGIES

There were no apologies.

0120 DECLARATIONS OF INTEREST

None

0121 MINUTES OF THE PREVIOUS MEETING

Zoom Meeting held on Monday 28th September 2020 (Minutes 0105-0118). Chair wished to add on page 0033 Live at Home is no longer known as that. It is MHA Community South Somerset. Amendment; proposed by Councillor Ralph and seconded by Councillor Greening. Vote 9 FOR. Minutes, proposed by Councillor Vagg and seconded by Councillor Thomas. Vote 9 FOR.

0122 PLANNING

Councillor Thomas reported application 20/02808/TPO. Proposed by Councillor Tudgay to support the application seconded by Councillor Smith. Vote 9 FOR.

Councillor Thomas reported application 20/02390/COU. Councillor Ralph commented she was pleased to see a new business and welcomed them and wished them luck. Proposed by Councillor Vagg to support the application seconded by Councillor Power. Vote 9 FOR.

0123 CHEQUE LIST

No comments received or questions received. Proposed by Councillor Walters to accept the cheque list seconded by Councillor Greening. Vote: 9 For. Councillors Vagg and Walters to sign the cheques.

0124 VERBAL REPORTS AND FEEDBACK WINCANTON TOWN CENTRE REGENERATION

South Somerset District Council Pam Williams apologised for no facial view on Zoom due to her poor broadband signal. She wished to give an update as she has the mandate to run the regeneration board for a full year. At the beginning of the year there were several priorities identified on town strategy creating a register of underused and vacant properties also the old health centre for re occupancy. Another strand being the street lighting design and wayfinding signage. The old health centre is proving more difficult as the owners are sensitive to the Covid situation. She went on to say we want to work with owners for them to bring forward solutions. The other area is finding an anchor retailer. However, the economy is difficult. Maybe for 2022. Public Realm is a very large piece of work. Four sites were identified. Sign from the A303. For an evening economy street lighting is important. We need to go out to the public. We are tendering but as it's commercially sensitive we cannot say too much at this point. We have had consultations with tenderers but early next month for a start. Audit provision design etc. Approval to make appointments and legal advice. It will run to June next year. We are also looking at street furniture. Last is the events and activities marketing the town making it happen maybe a street market or a food fair. This is more likely to happen with a grant programme. Individual businesses can apply. They must bring events into the town.

Councillor Vagg asked Pam whether the owner of the old health centre has been in touch. Pam replied. We prefer it to come from the owner. However, there is compulsory purchase available. But it is better for the owner to have dialogue.

Chair thanked Pam for her report.

0125 INSURANCE LEVELS

Chair reported, the Deputy Clerk had produced a paper showing insurance for the past years. Councillor Tudgay said he would like to see a schedule in order to see that the Skate Park is insured. The quote is competitive, and council should accept. Chair asked, should she take it to the Deputy Clerk and bring it back to council. Councillor Tudgay replied let's make the payment, a quick check of the schedule should show if all is in order. Proposed by Councillor Ralph to approve the insurance seconded by Councillor Smith. Vote 9 FOR.

0126 CALE PARK

Councillor Tudgay reported and proposed that it is time to reinstate the recreation park working party. This was seconded by Councillor Power. Vote 9 FOR.

0127 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

Chair reported this will be on the Agenda until submitted. The request for an extension until the end October has been accepted. The appointed Internal Auditor to complete the first part of the AGAR and an independent accountant has investigated the External Auditor comments in 2018/19 AGAR and this will form part of this year return. If due to identified issues a further request for an extension is required, we ensure that Somerset Association Local Councils is aware and the reasons for the delay.

0128 COUNCIL REPRESENTATIVES TO COMMITTEES AND OUTSIDE BODIES

The Chair confirmed with the approved authority that the Chair and Deputy Chair may act as Officio on other committees. Following the resignation of Councillor Galitzine a review of the committees and working groups is required.

- **Town Hall Regeneration Committee.** Councillor Thomas offered to join to ensure the Committee is quorate. Councillor Tudgay offered to Chair. This was proposed by Councillor Power seconded by Councillor Thomas. Vote 9 FOR.
Councillor Tudgay stated that Council should consider dividing the Committee into two. To be consider in the Governance review working group.
- **Friends of Wincanton Community Hospital.** Councillor Shelbourn-Barrow offered to join. This was proposed by Councillor Ralph seconded by Councillor Power. Vote 9 FOR.
- **Wincanton Chamber of Commerce.** Councillor Power and Greening offered to join. Councillor Tudgay proposed both Councillors, seconded by Councillor Smith. Vote 8 FOR.
- **Wincanton For The Future Working Group.** Councillor Ralph offered to join. This was proposed by Councillor Smith seconded by Councillor Vagg. Vote 9 FOR.
- **Complaints Panel.** Councillor Power offered to join. This was proposed by Councillor Smith seconded by Councillor Thomas. Vote 9 FOR.
- **Personnel Panel.** remains quorate so no further nominations required
- **Regeneration Board.** One member required. Councillor Shelbourn-Barrow and Greening offered to join. Councillor Vagg proposed Councillor Shelbourn-Barrow seconded by Councillor Tudgay. Vote 6 FOR. Councillor Thomas proposed Councillor Greening seconded by Councillor Ralph. Vote 2 FOR. Councillor Shelbourn-Barrow is elected to fill the post. Councillor Vagg to remain as the second councillor to represent Wincanton Town Council on the Board.

0129 COMPLIANCE WITH NATIONAL POLICY AND GUIDANCE

The Chair reported Council are assured they comply with Covid19 and Skatepark England policy and Guidance. The Skate Park signs meet our obligations as a Council.

The risk assessment is unable to be completed to hold Town Council Meetings due to recent changes to national policy. Councillor Power suggested that this information be given to the public question by Dawn Old. Chair responded that it is impossible for council to meet to discuss the risk assessment due to the rule of 6. Council has an obligation to put up signs and inform people of national policy including social distancing. Council will respond to public questions when it is the correct time to do so.

The Chair had discussions with the police regarding a large gathering at the Skate Park recreation ground of which not all persons were Wincanton residents. Council has looked at open spaces and opportunities to explore community youth outreach as CCTV is not variable. However, this would be done by professionals and the role of policing resides with the Police. Chair stated that if residents witnessed any problems, they should phone 101 for police concerns and access the Avon and Somerset Police website to report incidents. Councillor Ralph asked if council is having talks with the PCSO. Chair responded yes; we are and wider stakeholders and information will be shared shortly.

0130 WINCANTON TOWN CENTRE REGENERATION STAKEHOLDER GROUP AND WINCANTON ENVIRONMENTAL AND ECOLOGICAL WORKING GROUP

- Chair tabled the Terms of Reference for the above. Proposed by Councillor Ralph seconded by Councillor Tudgay to accept the Terms of Reference. Vote 9 FOR. To be reviewed in a years' time.
- Chair reported meeting held of the Stakeholder Group where we chose not to review two of the good stuff applications due to governance reviews. Once the two applications have gone through a formal process supported by the nominated councillors to review process

and then come back to the Stakeholder Group at a later date. That is in accordance with the good stuff fund terms of reference and the good stuff fund expressions of interest application process. We did have a productive meeting.

- Chairman presented outlined new projects which are diverse in nature. These included the youth outreach model. To support our young people with direct input from people who have the right skills to engage with our young people. This especially at Skate Park and any other venue we deem suitable. Again, working with police and the Balsam Centre, the Hive youth project, to include the Fire Service. Then the next project is written into the year 1 Wincanton for the Future plan which a community fridge and community larder. We discussed its location. One of our local businesses has offered. We need to explore this further as it's got to be the right locations for these items. But it's quite clear we need to do something prior to winter. Under the banner of sustainability, it's one of our commitments each year to reduce waste and use food before it is not edible. The final one discussed was The Town Crier. Some of our residents have approached councillors and said they really would like to see a Town Crier in our town, you may be aware that it is a post held by the Town Council, a public servant. It is unpaid, but you receive a small honorarium to cover small items. We discussed how we would raise money to pay for the regalia to include charitable donations. The museum has offered a bell.

The individual when appointed through an application and competition will become a member of the Town Crier Guild (£30). It would be a unique selling point for the town. Doing various things like civic events, lighting of the Christmas Tree, Births and Marriages opening events etc; When this has been agreed a competition will be held. O Ye O Ye. God Save the Queen.

0131 CHRISTMAS TREES

Previously we have agreed to purchase a Christmas Tree for the Market Place in the town. In the past we have also had three trees on the Town Hall. The Christmas Tree budget has sufficient money to purchase the three trees having allocated funding to the Market Christmas Tree, decorations to be made by the primary school, however, Council will remember that one of the projects was withdrawn, due to work with the Our Lady School. Does council wish to support the three smaller trees this year? Councillor Ralph proposed purchase and siting of three Christmas Trees, seconded by Councillor Vagg. Vote 8 FOR 1 AGAINST.

0132 CORRESPONDENCE

Council will remember the correspondence from the September 28th meeting to be discussed first in this meeting.

- **Wincanton Town Council Public Statement.** This went out on the 15th September 2020. This is the first of a series of notices that will go out from council dealing with Public Participation and other items of interest.
- **Wincanton resident email.** Received on the 17th September. This is to do with a problem regarding a road that will become a private road after a dispute with the builder. Councillor Tudgay suggested sending this on to South Somerset District Council and the County Council Highways.
- **Note of a car theft.**
- **Life for a Life.** To be forwarded to Wincanton Ecological Environment Plan. That completes the carry over. Now carry on with correspondence for this meeting.

- **Email from residents regarding antisocial behaviour.** Received on 24th September. It relates to council considering CCTV. After a discussion it was agreed that CCTV is not the best or right solution. Councillor Ralph suggested a reply to the person pointing out what is being done as in minute 0129. Councillor Tudgay continued, persons wanting to bring this matter to council should be advised to, in the first instance, write to Sue Mountstevens Crime Commissioner and the Chief Constable for the Police. Councillor Tudgay suggested council write to same.
- **Email from SBA Team.** Received 29th September. Submission for AGAR 27th October 2020.
- **Email South Somerset District Council.** Report re 19/00718/DPO. Section 106. Councillor Ralph is disappointed but accepts the decision. Councillor Tudgay agrees with Councillor Ralph but believes the application will have to return through planning. It would have been better if starter homes had been planned instead of social housing. He went on to say that council should make certain that they are receiving the proper share of any Section 106 or CiL monies. Chair stated that a request will be submitted to South Somerset District for clarification on the outstanding Section 106 monies.
Councillor Ralph reported a mention of another fund that might be accessed through a housing association. Councillor Power asked for the names of the Housing Associations in the town. Councillor Tudgay thought there were three in the area. Chair to request the Deputy Clerk contact South Somerset District Council for information on the Housing Association Fund.
- **Email.** Proposed solar farm on land south of Brains Farm. Councillor Tudgay said it would in time come through planning. He went on to say that it looked to be very large. Deputy Clerk and Councillor Thomas to invite the applicant to the planning committee.
- **Letter from Somerset County Council.** Invitation to Council to attend Zoom meetings about One Somerset. Councillors to let Deputy Clerk know of intentions. She will arrange.
- **Letter One Planet.** Thank you letter for grants awarded by the Good Stuff Fund. Chair reported that the Repair Café because of Covid will not open as planned and further information to be shared when the café is able to open.
- **Email South Somerset District Council.** 20/01515/PREAPP White Horse Hotel. Councillor Vagg asked if the façade be retained. Councillor Thomas replied that the Hotel is a listed building. Councillor Tudgay added the application proposed is over development. Councillor Ralph added that parking will be a problem. Councillor Smith added that the previous application was for a small development, but they were heavily resisted. Councillor Thomas thought it may be hard to resist. Chair asked the planning committee to review and report back to Council.
- **Letter.** Councillor resignation. Chairman reported with great sadness Councillor Galitzine had resigned. She served the town well. She was positive, influential, representing council on the Regeneration Board and other key groups in the town. We acknowledge her service to council and the town.

0133 ITEMS FOR CONSIDERATION FOR NEXT AGENDA

AGAR

Lockdown plan for Town Council

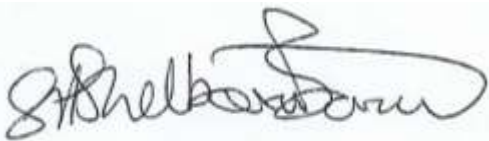
Finance Report – Quarterly and thereafter proposed as monthly

Planning Committee Terms of Reference

Community Development Working Group Terms of Reference

Precept preparation and 3-year plan

The meeting closed at 21:00

A handwritten signature in black ink, appearing to read 'S. Shelton', is written over a light blue rectangular background.

Signed:

Date: 26th October 2020