

# WINCANTON TOWN COUNCIL



## MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON MONDAY 26<sup>th</sup> OCTOBER 2020 ONLINE & LIVE STREAMED ON YOUTUBE

**MEMBERS OF THE PUBLIC:** 1

**MEMBERS OF THE LOCAL PRESS:** None.

**PROPER OFFICER IN ATTENDANCE:** Richard Tyzack Locum Clerk.

**MEMBERS PRESENT:**

Councillors Shelbourn-Barrow (Chair), Tugday, Power, Ralph, Vagg, Thomas, Smith, Walters.

South Somerset District Council – Councillor Winder sent apologies

The Chair opened the meeting with a welcome. She reminded members about public participation. She read out the standing orders 3E and 3H that explain this Agenda item. She stressed that it is for a period of 3 minutes for each member of the public to speak. Questions are addressed to the Council and not individual councillors. You must not verbally abuse, bully, or harass a member of council.

She went on to say that the latest copy of the Agenda had not been sent out so after dealing with the first three items on the Agenda she would make a statement indicating the following motions would be taken to another Full Council meeting these are 10 Finance Report, 11 Planning Committee Terms of Reference and 14 Precept and 3-year plan. Agenda 12 Community Development Working Group Terms of Reference to be taken to a future Full Council Meeting and the motion to be amended to Community Development Working Group to appoint 5 Councillors and receive a verbal update. This is allowed by Standing Orders.

Moving on Councillors indicated they had received all papers for the meeting.

### **PUBLIC PARTICIPATION**

One member of the public attended for Public Participation. Chair noted Emma Hix kind appreciation of the Town Council. Emma offered her skills to the Town Council. The Chair thanked her for attending the meeting.

### **0134 APOLOGIES**

Councillor Greening.

**0135 DECLARATIONS OF INTEREST**

None

**0136 AGENDA CHANGES**

The Chair explained that according to Standing Orders 1g, and 1e amendments may be made to the Agenda provided the changes are made early in the proceedings. She reported the following changes:

- Agenda item 10 move back to next meeting.
- Agenda item 11 move back to next meeting.
- Agenda item 12 move back to next meeting and amend motion.
- Agenda item 14 move back to next meeting.

Councillor Shelbourn-Barrow proposed the above seconded by Councillor Power Vote 8 For.

Chair reported an amendment to item 12 Community Development Working Group to read Community Development Working Group Youth Outreach. To appoint 5 Councillors. Councillor Shelbourn-Barrow proposed the amendment seconded by Councillor Vagg. Vote 8 For.

**0137 MINUTES OF THE PREVIOUS MEETING**

To receive and sign the minutes of Zoom Meeting held on Monday 12<sup>th</sup> October 2020 in accordance with standing order 12c. (Minutes 0119 to 0133). Proposed by Councillor Ralph to sign the minutes seconded by Councillor Smith. Vote 8 For.

**0138 PLANNING**

Councillor Thomas reported applications:

20/02548/HOU      Alterations and extension to the rear ground floor elevation with part two-storey extension to create new kitchen & utility room and additional bedroom on the first floor. Installation of three roof lights to rear pitched roof. The Firs, Bayford Hill.  
It is to the rear of the Edwardian House with some poor 1950's additions. Extension is in keeping and sympathetic.

Councillor Tudgay proposed the application be approved, seconded by Councillor Power Vote 8 For.

20/02679/HOU      Erection of a detached residential outbuilding. 66 High Street.

Slightly confusing wording. It is a shed on a part of the hardstanding and turn it into a garage.

Councillor Walters proposed the application be approved. Seconded by Councillor Power. Vote 8 For.

20/02921/TPO      Application to carry out Tree Surgery Works to No 1 tree as shown within South Somerset District Council (WINC 1) 2002 Tree Preservation Order. 10 Manor Gardens

Council noted the application.

20/02702/HOU      Erection of a single storey extension to rear of dwelling. 30 Cale Way.

It is a rear extension extending into rear of garage making the garage smaller.

Proposed by Councillor Tudgay to approve the application, seconded by Councillor Smith. Vote 8 For.

**0139 CHEQUE LIST**

Proposed by Councillor Ralph to accept the cheque list seconded by Councillor Smith. Vote: 9 For. Councillors Vagg and Walters to sign the cheques.

**0140 VERBAL REPORTS AND FEEDBACK**

**Somerset County Council – Councillor Groskop** thanked council for the invitation to attend the Sports Club meeting, she reported Public Health report on Covid 19 regularly. Cases are much lower in Somerset than anywhere else. She wished to thank all residents who respect the guidelines of washing hands, wearing mask and keep their distance. County Council have £125000 to support children and others during half term. The number to call is 03007906275. The Climate Change Strategy was published this week hope that you find it informative. There are grants available between £5000 and £75000, for communities that can make a difference to our climate. Somerset Community Foundation also have grant funding of £2500 to any community groups who have problems currently especially due to Covid. If their turnover is less than £100000. Query regarding Wincanton Regeneration 20 MPH.

**Chair** reported there had been interest shown in the Town Crier suggestion. People coming forward to help with making the outfit. Also, about how it might be promoted. People are coming forward giving good ideas how we can promote people coming into the town We have a Wincanton Community Fridge is arriving tomorrow the Town Council and stakeholder group have identified a place for it to be sited.

The Stakeholder Group and WEEP have both met since the last meeting. Looking at other projects within the Wincanton For The Future Plan. How we might strengthen our offer to the town. I attended a meeting with South Somerset District Council this week around the circular economy thinking about our town, solar energy, reuse, repurpose. That also links to our correspondence in the Agenda today. Other businesses were there.

I attended the One Somerset Meeting. Unitary Council. Very exciting for us as a town.

Attended a Rail to Trail project with Councillor Smith and Greening. This is to enable our residents and those visiting the town to enjoy the countryside and nature. It is early in its development with funding being sourced. Using the old railway tracks was one of the initiatives we talked about in our Wincanton For the Future Plan. A representative is attending the next WEEP meeting to share the project aims.

Have had many calls with the police, positive calls about how we can support our young people with the skate park which is a wonderful resource. We have on the Agenda tonight a short piece of work about Youth Outreach. Proposal to consider a Skate Jam in the park next year and to shape an engagement model for our Town.

Covid and the impact of it has had a huge impact on all our residents and will do so as we move forward. As a Town Council working with our residents and businesses, we will consider how we can within our role opportunities to strengthen our community.

Councillor Walters wished to minute her thanks to Councillor Groskop for the help she gave her over funding.

**0141 POLICE REPORT**

Chair noted the report had been received.

**0142 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

Chair reported the Internal Auditor was reviewing matters. The report needed to be submitted by 9<sup>th</sup> November. It is planned to be brought to Council 9<sup>th</sup> November.

Councillor Tudgay suggested an Extraordinary Meeting. Must be confident that the AGAR can be sent by 9<sup>th</sup> November.

Chair reported she will check with Locum Clerk and Internal Auditor. Papers must go out 5 days before meeting.

Councillor Groskop gave her advice.

Chair proposed the plan is to meet the 9<sup>th</sup> November. Councillor Power proposed work towards 9th, seconded by Councillor Thomas. Vote 7 For.

Councillor Tudgay had temporary left meeting.

**0143 LOCKDOWN PLAN FOR TOWN COUNCIL**

Councillor Vagg reported that the risk assessment has been completed for the Community Office and Chamber.

Chair and Deputy Clerk had inspected the chamber. It is not satisfactory for meetings as one cannot distance on the stairs. In case of Fire again one cannot distance. Also, the numbers of people who could attend would be restricted if the stairs were managed so a Full Council with members of the Public, District and County could not be supported.

Councillor Tudgay reported Deputy Clerk had risk assessed the staff and staff comply.

Councillor Vagg proposed that risk assessment is completed, seconded by Councillor Smith. Vote 8 For.

Chair thanked Deputy Clerk for her work.

Chair spoke regarding the Town Offer in mid-March, for hardship, the vulnerable. This is being reviewed. The Wincanton Community Fridge would become part of that and the community Larder however it is also part of the wider WEEP plan to reduce waste and landfill.

Councillor Power to send an email to Chair with some points to consider the lock down plan (Town Offer).

Councillor Vagg said it is important to make everyone aware that there is money at county level.

Councillor Power suggested a flyer through doors as not all have social media.

Chair we can revisit this in the revised Town Offer. This is a verbal update. All Councillors understood.

**0144 COMMUNITY DEVELOPMENT WORKING GROUP YOUTH OUTREACH**

Chair reported this previously to establish a Task and Finish group with a variety of stakeholders including the police youth and service the Balsam Centre The Hive including other organisations that provides mobile youth outreach. In addition to this we will look for young people to be part of it to have a voice and for us to listen.

The motion is for 5 Councillors. Councillors Shelbourn-Barrow, Power, Ralph, Vagg and Smith. Proposed by Councillor Tudgay that the working group as nominated be elected, seconded by Councillor Smith. Vote 8 For.

Councillor Vagg thought that Emma Hix be asked if she would like to join. Also, it is thought that the community church has a youth group. Ask all the churches, the Cadets and the Scouts.

**0145 ANNUAL COMMUNITY AWARDS**

Chair report various papers had been received. Asked Councillors whether it may be better to extend the time frame for the award. Covid meant that people are focussed on lots of things own employment or health. We cannot award them until well into the new year.

Councillor Vagg would take it even further until maybe Easter 2021.

Councillor Thomas said we have a couple of applications. How many would we normally have. Councillor Tudgay said only one or two. It should remain an annual award. We can still present the awards.

Councillor Vagg stated the new aware under 25 and group categories.

Councillor Ralph said put back to next meeting.

Councillor Tudgay proposed to move to next meeting, seconded by Councillor Thomas. Vote 8 For.

#### 0146 CORRESPONDENCE

1. Lights not working in Cale Park. Councillor Tudgay it seems to be an annual problem, though they are in the vicinity of the shelter. It is not adopted land. Abbey Homes is the landowner. Councillor Ralph supported Councillor Tudgay. Council should write to the member of public and enclose the telephone number. Councillor to contact Abbey Manor requesting the lights are replaced.
2. Town Meeting letter. Chair will have a letter drafted explaining LGA 1972 Schedule 12. In response with questions raised.
3. Antisocial Behaviour. Chair reported the correspondent had been replied to. Councillor Ralph expressed sadness that the respondent still has a problem. It does show that Council is working towards this. Social media reports are not the correct place if residents are concerned. This should be reported to the police. Chair noted it is not the Councils duty to react to antisocial behaviour. Councillor Tudgay is happy with the stance taken by Council. The respondent mentioned CCTV. It would take a long time to have that installed, is costly and it is not an deteriorate. Councillor Tudgay stated we should engage with Mr Lewis, reply to him and offer opportunities to share his ideas.
4. Poppies for display in Town. There should be a display of Poppies. It is important. How many large poppies are in stock?  
Councillor Ralph reported this has already been programmed. Stocks are low. Precept item.  
Councillor Tudgay proposed this Council supports the poppy display, seconded by Councillor Power. Vote 8 For.
5. Chair reported the research. Councillor Ralph encouraged councillors to take part the research may benefit the council.
6. South Somerset District Council free digital support. How to sell food and drink online. It is a free workshop. Share with local businesses and Chamber of Commerce.

#### 0147 ITEMS FOR CONSIDERATION FOR NEXT AGENDA

Annual Governance and Accountability Report – a minute number for each auditor

Finance Report

Planning Committee Terms of Reference

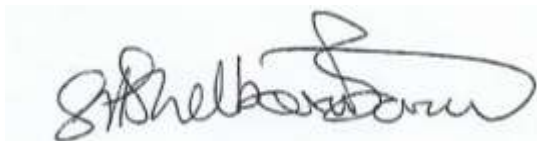
Community Development for Youth Outreach Terms of Reference

Precept schedule and outline of a 3-year plan

Absent Management Policy

Annual Community Awards 2020

The meeting closed at 20:28pm



Signed:

Date: 9<sup>th</sup> November 2020