



## WINCANTON TOWN COUNCIL

### YOU ARE HEREBY SUMMONED TO THE MEETING OF THE TOWN COUNCIL TO BE HELD AT 7.00PM ON MONDAY 10<sup>th</sup> FEBRUARY 2020 IN THE TOWN HALL

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

#### AGENDA

##### **PUBLIC PARTICIPATION**

To receive questions and comments from members of the public.

##### **1 APOLOGIES**

To note those Councillors unable to attend.

##### **2 DECLARATION OF INTEREST**

Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.

##### **3 MINUTES OF PREVIOUS MEETINGS**

To receive and sign the minutes of the meetings held on 13<sup>th</sup>, 20<sup>th</sup>, 23<sup>rd</sup> and 27<sup>th</sup> January 2020.

##### **4 ELECT A DEPUTY CHAIRMAN**

Council to elect a Deputy Chairman

##### **5 PLANNING**

To consider plans as received and make recommendations to South Somerset District Council.

Any plans received will be displayed at the Town Hall and on the Town Council website Friday 7<sup>th</sup> February 2020.

##### **6 OPEN SPACES UPDATE**

To receive a report on open spaces issues and an update on the Skate Park meeting.

##### **7 CHEQUE LIST**

To approve the list of payments and to nominate two Councillors to sign cheques.

##### **8 WINCANTON FOR THE FUTURE**

To discuss and vote on the expression of interest application and to receive an update..

##### **9 ANNUAL REVIEW**

To review:  
Asset Register  
Insurance Levels  
Fees  
Standing Orders  
Financial Regulations  
Effectiveness of Internal Audit  
Mayors Fund Policy  
Social Media Policy  
Code of Conduct

- 10 CLIMATE CHANGE GROUP**  
To receive an update from the working group.
- 11 MINUTES FROM COMMITTEES**  
To adopt the minutes from the Personnel Committee meetings 13<sup>th</sup> January 2020 and 20<sup>th</sup> January 2020.  
To adopt the minutes from the Finance Committee meeting 27<sup>th</sup> January 2020.
- 12 TOWN CHARTER FOR WINCANTON ENVIRONMENTAL ECOLOGICAL PLAN**  
To adopt the Town Charter for the WEEP group.
- 13 RECORDING TOWN COUNCIL MEETINGS**  
To discuss the benefits and disadvantages of recording Town Council meetings and to vote on the decision.
- 14 CORRESPONDENCE AND CLERKS REPORT**  
To receive the contents of correspondence received and comment as necessary.  
The Town Clerk to brief Council on any other activities or actions required.
- 15 ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA**

**TOWN HALL**  
**3<sup>rd</sup> February 2020**



**Wincanton Town Clerk**