



WINCANTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO A VIRTUAL FULL COUNCIL MEETING
VIA ZOOM MEETING SOFTWARE OF WINCANTON TOWN COUNCIL
TO BE HELD ON MONDAY 25th JANUARY 2021 AT 7.00PM**

This meeting will be held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 4th April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings.

The Town Council Meeting will be held virtually using Zoom with remote attendance. The Press and Public may join the meeting, Meeting ID: 949 0019 2099 Passcode: 850287. The meeting will be streamed live on the Town Council’s YouTube channel. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

AGENDA

PUBLIC PARTICIPATION

To receive questions and comments from members of the public, in accordance with Standing Orders 3e and 3h. Questions are directed to Council. Members of the public not to verbally abuse or harass a member of the Council.

1. APOLOGIES

To note those Councillors unable to attend.

2. DECLARATION OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.

3. MINUTES OF PREVIOUS MEETINGS

- a. To receive and sign the minutes of the ZOOM Meeting held on Monday 7th December 2021 in accordance with Standing Order 12c.
- b. To note the draft minutes from the Governance and General Purposes Working Group meeting, held on 16th December 2020.
- c. To note the draft minutes from the Planning Committee meeting held on 11th January 2021.

4. TO REVIEW ACTION POINTS FROM THE PREVIOUS MEETING.

5. COUNCIL MATTERS

- a. To agree five Councillors to sit on the Open Spaces Committee and approve its terms of reference.
- b. To dissolve the Recreation Ground Working Group and transfer all responsibilities to the Open Spaces Committee.
- c. To agree a Councillor to act as representative to SSDC's Market Town Investment Group.
- d. To note Open Spaces Report from Work and Maintenance Supervisor

5. FINANCE

- a. To note the Q3 budget report.
- b. To approve the second December 2020 payment list and the January 2021 payment list and agree two Councillors to sign cheques.
- c. To consider three quotes for replacement bark needed for the zip wire surface at Cale Park Play Area and choose a preferred supplier.
- d. To consider earmarking £5000 to cover the cost of employing locum staff and to delegate responsibility for spending to the Personnel Committee.
- e. To consider 2021-22 grant applications made to the Town Council from outside organisations and groups.
- f. To consider a draft budget and precept request for 2021-22, agree any changes and recommend a final draft to the Full Council for approval.
- g. To note a report prepared by the Locum Clerk regarding banking arrangements and to consider the recommendation to switch to Unity Trust Bank and to sign up to online banking.
- h. To note that the Council's insurance company has appointed DAC Beachcroft Claims Limited to deal with the claim in relation to damage caused to the plinth and lamp post in the Market Place.

6. CORRESPONDENCE

To consider responding to a Department for Transport published a consultation called "The Future of Transport: rural strategy" and to agree a Councillor(s) to respond on behalf of the Council.

7. ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA



Zöe Godden
Locum Clerk
20/01/2021