



# WINCANTON TOWN COUNCIL

Town Hall  
Market Place  
Wincanton  
Somerset  
BA9 9LD  
Tel: 01963 31693

Town Clerk: Ms Sam Atherton  
Email: [townclerk@wincantontowncouncil.co.uk](mailto:townclerk@wincantontowncouncil.co.uk)  
Deputy Town Clerk: Mrs Muriel Cairns  
Email: [info@wincantontowncouncil.co.uk](mailto:info@wincantontowncouncil.co.uk)  
Website: [www.wincantontowncouncil.co.uk](http://www.wincantontowncouncil.co.uk)

## GRANT APPLICATION FORM

### PRECEPT 2020

Registered Charity YES / NO	Registered Charity Number:
Name of Organisation	
Contact Name	
Address for Correspondence	
Telephone Number	
Email	
Brief description of your organisation aims	
Number of Wincanton residents helped in the last two years	
Purpose for which grant is sought	
How much is this grant application for?	
Other sources of funding received/being sought	

What rates does your organisation charge for any services that are in direct competition with other organisations in the town?	
If grant application is successful – cheque to be made payable to	

Signed .....

Date .....

**All grants which are to be considered by Wincanton Town Council must be accompanied by:**

- ❖ Full and complete copies of your signed, certified and audited accounts for the last two years financial records
- ❖ Bank statements for the last three months
- ❖ Business plan

Groups are expected to provide Wincanton Town Council with written evidence of what the money has been spent on and the benefit it has brought to the people of Wincanton. This information must be submitted within 1 month of the event/project end or by the end of February each year whichever is sooner, so that it can be reported at the Annual Town Meeting.

A copy of Wincanton Town Council Grants Policy can be viewed at the Town Hall and on the Town Council website: [www.wincantontowncouncil.co.uk](http://www.wincantontowncouncil.co.uk)

**Please note completion of this form does not necessarily mean that a grant application will be successful in part or whole**

**Grant Application/Accounts/Bank Statements and Business Plan to be returned to:**

Wincanton Town Council, Town Hall, Market Place, Wincanton, Somerset BA9 9LD

<b>OFFICE USE ONLY</b>		
Date Considered	Grant Awarded YES / NO	Cheque Number
Cheque Payable To	Cheque Amount	Cheque Cleared on Statement Number

**This Grant Application Form Precept 2020 must be received at Wincanton Town Council by 31<sup>ST</sup> October 2019, in order for any grants to be considered at the next Precept Meeting. Late applications may be refused.**