



WINCANTON TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 10TH FEBRUARY 2020 IN THE TOWN HALL

MEMBERS OF THE PUBLIC: Twenty Eight.

MEMBERS OF THE LOCAL PRESS: None

PROPER OFFICER IN ATTENDANCE: Sam Atherton, Town Clerk

MEMBERS PRESENT:

Councillors Shelbourn Barrow (Chair), Walters, Vagg, Eadington, Galitzine, Tudgay, Old, Smith, Hinks, Greening, Thomas, Power, Hearne, Vagg and Rogers.

PUBLIC PARTICIPATION

A representative from the Sports Ground spoke about their recent grant application and concerns over the financial stability, user groups, volunteers and the loss to the town if the Sports Ground would close.

A concerned parent also spoke about the positive effect the Sports Ground facilities and user groups have on her own child and many others.

The Chairman advised the representative that as part of the grant funding, Council will hold quarterly and 6 monthly reviews with the Sports Ground management group and if the requirements are met, the Town Council is open to another conversation in September 2020, however funding may not be agreed.

0803 APOLOGIES

None.

0804 DECLARATIONS OF INTEREST

None.

0805 MINUTES OF THE PREVIOUS MEETINGS

Monday 13th January 2020 (minutes 0751-0761). On a proposal from Councillor Tudgay, seconded by Councillor Vagg, the minutes were approved and signed by the Chairman.

Monday 23rd January 2020 (minutes 0776- 0778). On a proposal from Councillor Thomas, seconded by Councillor Galitzine, the minutes were approved and signed by the Chairman.

Monday 27th January 2020 (minutes 0785-0802). On a proposal from Councillor Hearne, seconded by Councillor Walters, the minutes were approved and signed by the chairman.

0806 ELECT A DEPUTY CHAIRMAN

On a proposal from Councillor Power, seconded by Councillor Shelbourn Barrow, Councillor Tudgay was elected the Deputy Chairman. Vote: 13 for, 1 abstained.

0807 PLANNING:

None Received.

0808 OPEN SPACES REPORT

The Clerk briefed Council on the new skate park progress. A tree was removed prior to the installation and new trees will be planted when the work is complete. Councillors Shelbourn Barrow and Tudgay will sign inspect and sign off as satisfied on completion of the project. The cemetery extension and land at Waterside handovers are in the hands of the solicitors.

Councillor Rodgers asked if the Clerk would get confirmation of ownership for the footpath which runs alongside the extension. The Clerk will investigate and report back to Council when known.

0809 CHEQUE LIST

On a proposal from Councillor Hinks and seconded by Councillor Smith the cheque list was approved. Councillors Waters and Hinks will sign the cheques Tuesday 11th January 2020.

0810 WINCANTON FOR THE FUTURE

The Chairman shared an update on the development of a phase 1 plan, the Town Initiative and the documents created for the Good Stuff fund. Councillors were invited to attend the next meeting on 11th February 2020 and all documents will be shared with the Council.

Following the meeting on the 21st January 2020 and the previous engagement in July 2019, the outputs from both events have informed a phase 1 plan for 2020/2021. The draft plan will be taken to the stakeholder group at the meeting tomorrow and then to Wincanton Town Council by the end of February 2020. The phase 1 plan has been informed but will be reviewed by the stakeholder group, who have received the feedback from the events. Council received a draft Good Stuff Fund guidance and EOI appendix 1, which has been revised to take into account the feedback, this version will be taken to the stakeholder group for further comment prior to coming back to council.

There are a number of other tasks to be completed, a template for bids to be presented to Council for decision, via WEEP and the stakeholder group, a communication and marketing plan to be developed from both the engagement events to inform our USP and promotion of the plan, its actions and to coordinate activities across the Town.

Shortly an article will be available, sharing an update on the events, phase 1 plan and the town initiative support.

0811 ANNUAL REVIEW

Item	Proposed & Seconded	Action
Asset Register	Councillors Rodgers & Hinks	Ensure the new skate park is inserted once completed and remove the Christmas tree lights if they do not work.
Insurance Levels	Councillors Tudgay and Hinks	Ensure the new skate park is included on renewal.
Fees - Cemetery	Councillors Old & Rodgers	Round up the burial plot fee to £400. Remove the fee for 1 month to 12 years burials. Raise the memorial costs to £50 and the search fees to £20.

Item	Proposed & Seconded	Action
Standing Orders	Councillors Rodgers & Power	Council adopted the NALC model standing orders and inserted time limits on both the meetings and speaking times.
Financial Regulations	Councillors Hinks and Thomas	No change as the current regulations is the most up to date.
Effectiveness of Internal Audit	Councillors Tudgay & Hinks	No change to the current Statement of Internal Control, Risk Assessment & Management and the Internal Auditors check list.
Mayors Fund Policy	Councillors Old & Hinks	Council agreed that any remaining funds left at the end of the financial year will go to the Mayor's chosen charity. The policy will be amended to reflect this.
Social Media Policy		Agenda item for the next meeting. The Clerk will look at other policies for comparison.
Code of Conduct		Agenda item for the next meeting. The Chairman would like more information on functions of the council at meetings. Council asked the Clerk to look at a charter for Council meetings and bring back to Council.

0812 CLIMATE CHANGE GROUP

The group has changed its name to Wincanton Environmental Ecological Plan and will be referred as that on future agendas. Councillor Greening talked about the Wrixon's View project. Council agreed Councillor Greening and the Clerk would approach the adjoining land owner with plans for a nature corridor. Council received a request from One Planet Wincanton for permission to clear some space at Coneygore and refrain from mowing the north west grass verge for the pollinator project. Council agreed the Clerk, Councillor Tudgay and the One Planet representative will have a site visit to discuss and report back to Council. Council talked about the WEEP plans regarding land at Waterside and agreed the Clerk would push to get the land as soon as possible. Councillor Tudgay, Greening and the One Planet representative will have a site visit at the picnic area to discuss access for wheelchairs and pushchairs.

0813 MINUTES FROM COMMITTEES

Personnel Committee meeting 13th and 20th January 2020. On a proposal from Councillor Greening, seconded by Councillor Vagg, the minutes were signed and adopted.
Finance Committee meeting 27th January 2020. On a proposal from Councillor Old, seconded by Councillor Thomas, the minutes were signed and adopted.

0814 TOWN CHARTER FOR WINCANTON ENVIRONMENTAL AND ECOLOGICAL PLAN

On a proposal from Councillor Tudgay, seconded by Councillor Thomas, Council voted unanimously to adopt the charter.

0815 RECORDING TOWN COUNCIL MEETINGS

Council require further information, costs and management of external speakers and reported back to Council at a March meeting.

0816 CORRESPONDENCE AND CLERKS REPORT

The Clerk informed Council that the contractors working on Cavanna homes will be using the cemetery extension for storage and will install drainage, top soil and fencing prior to handover. Several residents have received letters to inform them of this.

The Clerk asked Council if they had any objections to removing the advert on the back of the Word Magazine as it could be used to advertise local businesses. Council agreed.

The Clerk informed Council that the leader of Somerset County Council will be giving a presentation on Unitary and devolution and how it will change local government at the full council meeting, March 9th 2020.

A resident had approached the Clerk regarding the set up of a youth facility in the Town. This will be placed as an agenda item.

The following correspondence was shared with Council:

- Thank you letter for the grant award from Read Easy.
- Two residents reports of dog attacks at Munday's Mead. This will be considered when Council discuss the Dog Control Order.
- Email from a Sports Ground representative regarding reducing the annual grant.
- Email sharing the first councillor newsletter for Somerset Health Care and Wellbeing.
- A request from One Planet Wincanton to use the Town Hall for their Somerset Waste Partnership meeting. Request agreed.
- A request to join Campaign Protection of Rural England. This will be an item on a future agenda.
- Leaflet from the Ward Members regarding attending the next Area East meeting discussing the Churchfield car park.
- Email of thanks for the recent grant award from CATCH.
- Email regarding the primary school visit 26th February 2020. The Chairman invited all Councillors to attend and take part in engagement activities outlined in WFF phase 1 and capture other ideas.
- Email request for Wincanton Wheelers to use the recreation ground for junior bike rides once a month. Council agreed, however they are required to stay on the footpaths.
- Letter from Frome Town Council inviting the Clerk to a future Local Government Re-organisation meeting. The Clerk will attend.
- Email request for the Our Ladys Duck Race June 7th 2020. Council agreed.
- Email of thanks for the recent grant award from One Planet Wincanton.
- Email from SSCAT regarding funding requirements.
- Email inviting Council to the SSDC Climate Emergency event.

The Chairman talked about the interviews with Justin Robinson and asked Councillors to arrange a time and date to meet, talk on the phone or via email as this is key to the future focus on the Council and Wincanton for the Future.

Councillors Tudgay and Galitzine spoke of the positive experience and wider benefits of the conversation. The Clerk and Deputy Clerk attended a meeting and felt it went well.

Council agreed Councillors Tudgay and Vagg would attend the Area East meeting Wednesday 12th February 2020. Councillor Eadington will be attending as a member of the public.

0817 ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA
None

The meeting ended at 8:55pm

Signed

Dated: 24th February 2020