



## WINCANTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO THE MEETING OF THE TOWN COUNCIL  
TO BE HELD AT 7.00PM ON MONDAY 22nd JUNE 2020**

**The Town Council will be meeting online using zoom software to protect the public and members. Members of the public and press who would like to ask a question are asked to email: [townclerk@wincantontowncouncil.co.uk](mailto:townclerk@wincantontowncouncil.co.uk).**

**The meeting will be streamed live on the Town Council's YouTube channel.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

### AGENDA

#### **PUBLIC PARTICIPATION**

To receive questions and comments from members of the public.

#### **1 APOLOGIES**

To note those Councillors unable to attend.

#### **2 DECLARATION OF INTEREST**

Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.

#### **3 MINUTES OF PREVIOUS MEETING**

To receive and sign the minutes of the Zoom Full Council Meeting held on Monday 8<sup>th</sup> June 2020.

#### **4 PLANNING**

To consider plans as received and make recommendations to South Somerset District Council.

20/01276/FUL

Change of use of land for the stationing of a log cabin to provide holiday accommodation. Land adjacent to The Willows, Rodgrove, Moor Lane BA9 9QU – Amended Plans – A revised site plan no 501 has been submitted which shows the proposed log cabin being moved away from the nearby agricultural building which lies adjacent to the site by a distance of 4 metres and to omit any proposed hedging between the cabin and that building.

Any plans received will be displayed at the Town Hall and on the Town Council website Friday 19<sup>th</sup> June 2020.

To note decisions taken by South Somerset District Council.



**5 VERBAL REPORTS AND FEEDBACK**

To receive reports from:

County Councillor

South Somerset District Councillors

Chairman of the Council

Council representatives to outside bodies

**6 CHEQUE LIST**

To approve the list of payments and to nominate two Councillors to sign cheques.

**7 PERSONNEL COMMITTEE**

To review and agree the Terms of Reference for the Personnel Committee

**8 COMPLAINTS PROCEDURE**

To review and adopt the Grievance Policy and Procedures; and the Disciplinary Policy and Procedures as per NALC Legal Topic Note LTN 22

**9 COMMITTEES AND WORKING GROUPS**

To add additional Councillors to Committees and Working Groups

**10 HR ADVICE**

To obtain quotes for the provision of external independent professional HR advice and support.

**11 SKATEPARK**

To discuss the measures that need to be put in place to re-open the Skatepark.

**12 CORRESPONDENCE**

To receive the contents of correspondence received and comment as necessary.

**13 ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA**

**TOWN HALL**

**17<sup>th</sup> June 2020**

*Murilo Cairns*  
**Deputy Town Clerk**