



WINCANTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL
TO BE HELD AT 7.00PM ON MONDAY 13TH MAY 2019 IN THE TOWN HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

AGENDA

- 1. DECLARATION OF ACCEPTANCE OF OFFICE**
Elected Members and the Clerk to sign the Declaration of Acceptance of Office.
- 2. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**
Council to vote for a Chairman and Vice-Chairman. Once elected both members to sign the Declaration of Acceptance of Office.
- PUBLIC PARTICIPATION**
To receive questions and comments from members of the public.
- 3. APOLOGIES**
To note those Councillors unable to attend.
- 4. DECLARATION OF INTEREST**
Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.
- 5. POLICE REPORT**
To note the statistics from the website.
- 6. MINUTES OF PREVIOUS MEETING**
To receive and sign the minutes of the meeting held on the Tuesday 23rd April 2019.
- 7. CODE OF CONDUCT AND REGISTER OF INTERESTS**
Councillors to receive the Code of Conduct and submit their Register of Interest Forms.
- 8. NEW COUNCILLOR MEETING WITH THE CLERK**
To confirm a date for new members to meet the Clerk and visit Council owned land.
- 9. BANK SIGNATORIES**
To confirm the 6 signatories for the Council bank account.
- 10. APPOINTMENTS**
To appoint Councillors to committees and outside organisations.

11 PLANNING

To consider plans as received and make recommendations to South Somerset District Council.

- 19/01191/TPO Application to carry out tree works to 1 No. Sweet Chestnut as shown within the YDC (WINC 1) 1984, confirmed 22.11.84. 8 Gennes Close.
- 19/01136/TPO Application to carry out works to various trees shown within the SSDC (WINC 3) 2005 Tree preservation Order, confirmed 25th March 2006. Verrington Hospital, Dancing Lane.

Any additional plans received will be displayed at the Town Hall and on the Town Council website Friday 10th May 2019.

To note decisions taken by South Somerset District Council.

12 CHEQUE LIST

To approve the list of payments and to nominate two Councillors to sign cheques.

13 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19

Council to approve the Accounting Statement for the annual governance and accountability return for 2018/19. Once approved, the Chairman will sign the statement.

14 HIGHWAY CONCERNS

To report any concerns regarding Highway matters.

15 RISK ASSESSMENT/MANAGEMENT INTERNAL CONTROLS

To approve the Internal Control Statement and Risk Assessment for the year ending 2020.

16 CORRESPONDENCE AND CLERKS REPORT

To receive the contents of correspondence received and comment as necessary.
The Town Clerk to brief Council on any other activities or actions required.

17 ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA

TOWN HALL
3rd May 2019



Wincanton Town Clerk