



## WINCANTON TOWN COUNCIL

### MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON MONDAY 13TH MAY 2019 IN THE TOWN HALL

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**MEMBERS OF THE PUBLIC:** Three

**MEMBERS OF THE LOCAL PRESS:** None

**PROPER OFFICER IN ATTENDANCE:** Sam Atherton, Town Clerk

**MEMBERS PRESENT:**

Councillors Tudgay, Walters, Galitzine, Hinks, Cook, Smith, McLarnon, Rodgers, Thomas, Eadington, Vagg, Shelbourn-Barrow, Greening and Hearne.

**0550 DECLARATION OF ACCEPTANCE OF OFFICE**

Councillors and the Clerk signed their Declarations of Acceptance of Office.

**0551 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Councillor Shelbourn-Barrow was voted as Chair and Councillor Cook, Vice Chairman. Both Councillors signed their Acceptance of Office.

**PUBLIC PARTICIPATION**

The Clerk read out a statement from Helen Smith congratulating Council on their election. Howard Ellard congratulated the new Mayor and Deputy Mayor and all Councillors on their election.

**0552 APOLOGIES**

Councillor Old

**0553 DECLARATIONS OF INTEREST**

None.

**0554 POLICE REPORT**

The Town Clerk read out the Police report for April.

**0555 MINUTES OF THE PREVIOUS MEETING**

Tuesday 23<sup>rd</sup> April 2019, Annual Parish Meeting. On a proposal from Councillor McLarnon, seconded by Councillor Rodgers, the minutes were approved and signed by the Chair. Tuesday 23<sup>rd</sup> April 2019 (Minutes 0538-0549). On a proposal from Councillor Hinks, seconded by Councillor Hearne, the minutes were approved and signed by the Chairman.

**0556 CODE OF CONDUCT AND REGISTER OF INTERESTS**

Councillors received the Code of Conduct and completed their Register of Interests form.

**0557 NEW COUNCILLORS MEETING WITH THE CLERK**

The Clerk will email the new Councillors to confirm a date.

**0558 BANK SIGNATORIES**

Councillors Hearne and McLarnon will now join Councillors Hinks, Walters, Rodgers, Vagg and Tudgay as signatories for the Council bank account.

**0559 APPOINTMENTS****Committees****Grievance and Discipline Committee**

Councillors Shelbourn-Barrow and Cook.

**Cale Park Committee**

Councillors Tudgay, Vagg, Hearne, Smith and Walters.

**Town Hall Regeneration Committee**

Councillors Galitzine, Vagg, Hearne, Greening, Hinks and Tudgay.

**Accounts Committee**

Councillors McLarnon, Smith, Vagg and Hinks.

**Representatives to outside bodies:**

Allotments	Steve Lee
Balsam Centre	Councillor Greening
CAB	Councillor Vagg
Community Accessible Transport	Councillor Rodgers
Friend of Wincanton Community Hospital	Councillor Galitzine
Live at Home	Councillor Walters
Memorial Hall	Councillor Hinks
Planning Councillor	Councillor Cook
Tourist Information	Deputy Town Clerk
Wincanton Chamber of Commerce and Trade	Councillors Galitzine
Wincanton Museum	Councillor Hinks
Wincanton Schools	Councillor Hearne
Wincanton Sports Ground	Councillors Cook & Eadington.
Winibus	Councillor Rodgers
Wincanton United Charities Trustees	Councillors Tudgay and Howard Ellard.

**0560 PLANNING:****Applications recommended for Approval**

19/01191/TPO	Application to carry out tree works to 1 No. Sweet Chestnut as shown within the YDC (WINC 1) 1984, confirmed 22.11.84. 8 Gennes Close. Proposed by Councillor Vagg, seconded by Councillor Smith. Vote: Unanimous.
19/01136/TPO	Application to carry out works to various trees shown within the SSDC (WINC 3) 2005 Tree preservation Order, confirmed 25 <sup>th</sup> March 2006. Verrington Hospital, Dancing Lane. Proposed by Councillor Rodgers, seconded by Councillor Thomas. Vote: Unanimous.
19/01097/S73	Section 73 application to vary condition 7 of permission 12/04445/FUL & subsequent permission 13/05167/S73 to increase time-frame from 25 years to 40 years from date of connection for electricity production. Hook Valley Farm, Lawrence Hill. Proposed by Councillor Tudgay, seconded by Councillor McLarnon. Vote: Unanimous.

19/01256/FUL Side extension and roller shutter door to existing building. Use classes required – B1b, B1c, B2 and B8. 1B Alfreds Way, Wincanton Business Park. Proposed by Councillor Smith, seconded by Councillor Greening. Vote: Unanimous.

**Application approved by South Somerset District Council**

19/00470/COL Application for a lawful development certificate for the proposed siting of a static caravan ancillary to the existing dwellinghouse. Orchard Cottage, Common Road.

**0561 CHEQUE LIST**

On a proposal from Councillor Hinks, seconded by Councillor Rodgers, the cheque list was approved. Councillors Hinks and Vagg will sign the cheques Tuesday 14<sup>th</sup> May 2019

**0562 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/2019**

The Town Clerk read out the Accounting Statements for 2018/2019. On a proposal by Councillor Galitzine, seconded by Councillor Cook the Council approved the statements and voted for the Chairman to sign it.

**INTERNAL AUDIT REPORT**

The Town Clerk read out the Internal Audit Report. On a proposal by Councillor Galitzine, seconded by Councillor Rodgers, Council voted unanimously to approve the contents and comments.

**0563 HIGHWAY CONCERNS**

Councillor Shelbourn-Barrow raised concerns about the speeding at West Hill and the hazardous parking at Silver Street. Council requested the speed watch team visit West Hill. The Clerk will contact Councillor Old to arrange. Councillor Eadington mentioned the hazardous parking at the Primary School. The Clerk will report to the PCSO.

**0564 RISK ASSESSMENT/MANAGEMENT INTERNAL CONTROLS**

Council reviewed the documents for year ending 2020. On a proposal from Councillor Hearne, seconded by Councillor Smith, Council voted unanimously to adopt the contents.

**0565 CORRESPONDENCE AND CLERKS REPORT**

Email from SSSDC confirming the name of the street for the new development at Verrington Lane. Thank you letter from the Balsam Centre. SALC fees for the new financial year.

**0566 ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA**

None

The meeting ended at 8.15pm.

Signed .....

Dated: 28<sup>th</sup> May 2019