



WINCANTON TOWN COUNCIL

**YOU ARE HEREBY SUMMONED TO A VIRTUAL FULL COUNCIL MEETING
VIA ZOOM MEETING SOFTWARE OF WINCANTON TOWN COUNCIL
TO BE HELD ON MONDAY 22nd FEBRUARY 2021 AT 7.00PM**

This meeting will be held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 4th April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings.

The Town Council Meeting will be held virtually using Zoom with remote attendance. The Press and Public may join the meeting, Meeting ID: 915 4041 5345 Passcode: 232116. The meeting will be streamed live on the Town Council’s YouTube channel. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

AGENDA

PUBLIC PARTICIPATION

Before the meeting, the Chair may allow a public session to enable people to ask questions of the Council and make comments, in accordance with Standing Orders 3e and 3h. Questions are directed to Council and should be restricted to matters on the agenda. Members of the public are not to verbally abuse or harass a member of the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

1. APOLOGIES

To note those Councillors unable to attend.

2. DECLARATION OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.

3. MINUTES OF PREVIOUS MEETINGS

- a. To receive and sign the minutes of the ZOOM Meeting held on Monday 25th January 2021 in accordance with Standing Order 12c.
- b. To note the draft minutes from the Governance and General Purposes Working Group meeting, held on 1st February 2021.
- c. To note the draft minutes from the Stakeholder Group meeting held on 26th January 2021.

4. TO REVIEW ACTION POINTS FROM THE PREVIOUS MEETING.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

6. COUNCIL MATTERS

- a. To agree one further Councillor to sit on the Open Spaces Committee.
- b. To note the responses to the “Future of Transport: Rural Strategy” consultation.
- c. To consider updated Standing Orders and agree to adopt these.
- d. To note Open Spaces Report from Work and Maintenance Supervisor

7. FINANCE

- a. To note that the following payments have been made since the last Full Council meeting:
 - Locum Clerk – Reimbursement for purchase of five mobile phones and one additional SIM - £42.50
 - Locum Clerk – January 2021 fee - £1087.08
- b. To note that the Locum Clerk, in consultation with the Chair and Vice-Chair, has set up two direct debits, as follows:
 - Tesco mobile - Mobile phone bill- £42.50 per month
 - Information Commissioner’s Office - Annual registration fee - £35 per year
- c. To note that the Town Council has been awarded a grant by SSDC of £6832.25 towards the cost of replacing the lighting at the MUGA and Skatepark with an LED system and to consider allocating up to £7000 from reserves cover the rest of the cost.
- d. To consider a grant application from Wincanton Recreational Trust.
- e. To consider allocating some of the Mayor’s Allowance to charities, as follows:
 - £200 - Wincanton Museum and History Society
 - £500 – Wincanton Silver Band
- f. To consider quotes for internal audit work for the 2020-21 financial year.
- g. To review the Financial Risk Assessment.
- h. To hear an update on Stakeholder Group projects funded in 2020-21.
- i. To consider two Good Stuff Fund grant requests.
- j. To hear an update on possible section 106 contributions due to the Town Council.
- k. To hear an update on an insurance claim for damage to the Town Hall, which occurred in February 2020.
- l. To approve the February 2021 payment list and agree two Councillors to sign cheques.
- m. To consider three quotes for replacement bark needed for the zip wire surface at Cale Park Play Area and choose a preferred supplier.

8. ITEMS FOR CONSIDERATION FOR THE NEXT AGENDA

A handwritten signature in blue ink, appearing to read 'Zöe Godden'.

Zöe Godden
Locum Clerk
17/02/2021