



WINCANTON TOWN COUNCIL

YOU ARE HEREBY SUMMONED TO AN **EXTRAORDINARY MEETING** OF THE TOWN COUNCIL
TO BE HELD AT 7.00PM ON MONDAY 17 August 2020.

The Town Council will be meeting online using zoom software to protect the public and members.

The meeting will be streamed live on the Wincanton Town Council YouTube channel.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, age and any disability) Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded of their obligations to declare their interest under the Code of Conduct as defined by regulations made under section 30(3) of the Localism Act 2011 and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary interests.

AGENDA

- 1 **APOLOGIES**
To note those Councillors unable to attend.
- 2 **DECLARATION OF INTEREST**
Members to declare any interest they may have in agenda items that accord with the requirements of the Council Code of Conduct.
- 3 **DELEGATE RESPONSIBILITY TO THE PERSONNEL COMMITTEE**
To appoint locums equivalent to two members of staff as soon practicable possible to provide cover in the absence of the Clerk and Deputy Clerk.
- 4 **LEGAL ADVICE FOR WINCANTON TOWN COUNCIL**
To identify legal advice for the Personnel Committee within delegated powers and also for the Town Council in response to members of the public when required.

Chair of Wincanton Town Council

11 August 2020