



WINCANTON TOWN COUNCIL

DRAFT MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON MONDAY 10 AUGUST 2020 ONLINE & LIVE STREAMED ON YOUTUBE

MEMBERS OF THE PUBLIC: 5

MEMBERS OF THE LOCAL PRESS: None

PROPER OFFICER IN ATTENDANCE: None

MEMBERS PRESENT:

Councillor Shelbourn-Barrow (Chairman), Tudgay (Deputy Chairman) Hinks, Old, Walters, Smith, Galitzine, Eadington, Power, Ralph and Vagg.

PUBLIC PARTICIPATION

Four members of the public attended for Public Participation. The Chair noted the resident's comments and stated one would be discussed agenda item 10 Town Offer.

063 APOLOGIES

Councillors Greening, Thomas, Hearne and Rogers

064 DECLARATIONS OF INTEREST

None.

065 MINUTES OF THE PREVIOUS MEETINGS

Councillor Tudgay proposed that the three sets of minutes to be approved, each as one document rather than page by page and this was Seconded by Councillor Old. Unanimous vote. Motion resolved.

The three sets of minutes had no questions raised.

21st July, proposer Cllr Power, Seconded. Cllr. Walters 11 For.

27th July, Proposer Cllr Power, Seconded. Cllr Smith, 9 For, 2 Abstained.

3rd August, Proposer Cllr. Tudgay, Seconded Cllr. Smith 9 For, 2 Abstained.

Councillor Old proposed that an email or public apology be made to the Deputy Clerk. The Chair and Deputy Chair would clarify this matter in due course.

Councillor Old then proposed that correspondence be moved up the agenda due to planning matter from a resident. Cllr Tudgay suggested this letter (correspondence 13) to be dealt with under planning.

066 PREVIOUS MEETING – CORRESPONDENCE 27 July 2020 item 14

On the 17th July Bootmakers withdrew from the proposal to decorate the town Christmas tree for the current year. Noted and minuted.

21st July 2020 – Subject - 19/03410/S73 & 19/03411/S73.**Land South of Bayford Hill, Wincanton.**

An email from David Kenyon regarding planning matters at Bayford Hill was acknowledged.

23rd July 2020 - Date Change Temporary Road Closure: Verrington Lane, Charlton Musgrove

The new date for the works to commence is 24th August 2020 at 08:00 and is expected to last until 26th August 2020 at 18:00.

Details of the road closure of 24 August noted.

067 PLANNING

Councillor Tudgay said there were no planning matters for consideration.

However, in regard to the resident's letter noted in correspondence 13 concerning a hedge and fence and the erection of a garage, these matters had been dealt with by South Somerset District Council in January 2018 and August 2019.

Cllr. Tudgay to respond to the resident's letter.

068 CHEQUE LIST

Cheque list approved. Proposed Councillor Tudgay, Seconded. Cllr. Power.

Vote: 11 For. Unanimous.

Cllr Tudgay and Cllr. Walters to sign the cheques Tuesday 11 August 2020.

069 FINANCE COMMITTEE

Finance Committee Terms of Reference received. The Finance Committee to be reinstated.

Membership: Councillor Vagg, Smith, Hinks and Shelbourn-Barrow Chair.

Proposed Cllr. Ralph, Seconded. Cllr Smith. Vote. 11 For.

070 NEIGHBOURHOOD PLAN

Consensus achieved, to establish a working group to consider the opportunities for a review of the current Neighbourhood Plan and/or inform the Local plan in this in the current year.

Cost and outline plan to be identified for inclusion in the precept for 21/22.

Proposed Councillor Old, Seconded Cllr. Smith. Unanimous. Vote: 11 For.

071 TOWN OFFER

Agreement to establish a Town Offer working group to review the town offer to adapt the offer in response to need with a focus on looking after our elderly, vulnerable and those in hardship. Commenced in March 2020. Membership to include Spark, Town Council, Balsam Centre, Health Centre, Village Agent, fire brigade and other interested parties.

Proposed Cllr Shelbourn-Barrow, Seconded Cllr Power, Vote: 9 For. 2 abstained.

072 TOWN COUNCIL MEETINGS

NALC/SALC has a risk assessment to be completed prior to face-to face meetings recommencing. The two meeting spaces to be risk assessed are the Town Hall and the Memorial Hall (subject to agreement).

Cllr. Old suggested we continue ZOOM meetings due to having some elderly councillors.

Cllr. Tudgay suggested the Risk Assessment is completed if the facilities and premises are available.

Cllr. Power Proposed, Seconded Cllr. Walters, Vote: 11 For.

073 CHRISTMAS TREE

After a short discussion, the proposal was put forward that the cost of the Christmas Tree should be capped at £3000 for purchase, installation, decoration and removal.

Proposed Cllr Tudgay, Seconded Cllr. Power. Vote: 11 For. Unanimous.

074 CORRESPONDENCE

Item 13: dealt with under planning. 12 other items remain.

The Chairman considered each numbered correspondence to agree an action in Full Council.

Item 1: Agreed Wincanton Town Council to respond to the letter.

Item 2: Agreed Wincanton Town Council to respond to the letter.

Item 3: Agreed to note and ensure local groups are made aware of the report.

Item 4: Councillors received a response to the correspondence, Agreed Wincanton Town Council to respond.

Item 5: Weed spraying in town by South Somerset District Council. Cllr. Power suggested that we seek further information regarding the proposed weed spray. Cllr Tudgay to speak with Wincanton Town Council Groundsman and consult with CATCH to identify alternatives that are available. Proposal was to not undertake weed spraying until other alternatives are identified. Proposer Cllr Power, Seconder Cllr Smith Vote: 11 For. Unanimous

Item 6: NALC courses available. Councillors who wish to attend the courses to liaise with Chairman, Deputy Chairman or Cllr Ralph as Chairman of Personnel Committee.

Item 7: Pam Williams South Somerset District Council has requested to attend a Full Council meeting to provide an update to Council on the Town Regeneration Plan and actions.

Cllr. Tudgay suggested extending an invite for Pam Williams South Somerset District Council to attend council on 24th August or the next meeting Pam Williams is available.

Items 8, 9 and 10, letters from public will be reviewed and to respond by Wincanton Town Council to respond.

Item 11: Letter from David Kenyon for info only – no response necessary.

Item 12: Internal auditors report. Cllr. Old stated the report observations were required to be read out at the meeting and minuted. The Chairman stated there were questions to be raised with the auditor regarding the report and that until those questions are answered, the report would not be minuted or the AGAR section 1 completed. Wincanton Town Council to write to the internal auditor.

075 ITEMS FOR THE NEXT AGENDA

1. South Somerset District Council to be invited to speak at our next meeting or when convenient regarding the Town Regeneration Plan.
2. Cllr. Power brought forward a request from residents who use the skate park that the lights are left on later than 21.12 pm as at present. Cllr. Tudgay said he would speak with the works supervisor so no agenda item necessary.
3. Cllr. Ralph requested the inclusion of the Terms of Reference of the Complaints Committee and Terms of Reference and policies regarding the Personnel Committee for consideration and approval.
4. Cllr. Eadington asked for an item regarding funding for the Sports Ground.

Comment: Cllr Hinks raised a question about an advert for clerking cover for the Council while the Clerk and the Deputy Clerk are absent. Cllr. Tudgay commented that our Deputy Clerk had asked him about her taking holiday and this is the reason cover was being sought.

Chairman Cllr. Shelbourn-Barrow informed Council and Residents of an Extraordinary General ZOOM Meeting of the Council for 7pm on 17th August 2020. There is no Public Participation as it will be lived streamed on YOUTUBE.

The agenda will consist of delegation of powers to the Personnel Committee for the recruitment of cover in the absence of the Clerk and Deputy Clerk to meet our duty of care as an employer.

To seek legal advice for the Town Council regarding complaints submitted from the public stated in the Complaints, Compliments and Comments Policy and to enable the Personnel Committee to undertake its duties outlined in Town Council Policies.

The meeting was then closed 20:43:53 duration of meeting 01:43:53